

PROVINCIAL CAPITAL COMMISSION
BOARD OF DIRECTORS MEETING
MINUTES
TUESDAY, APRIL 22, 2003

There being due notice given and a quorum present, the regular monthly meeting of the Provincial Capital Commission Board of Directors was called to order at 8:35 a.m. on Tuesday, April 22, 2003 at 613 Pandora Street, Victoria, BC.

DIRECTORS PRESENT

Bill Wellburn, Chair
Gordon Leighton, Vice Chair
Barbara Brink
Beth Campbell
Jane Durante
Chris Fairbank
Rob Hunter
Pam Madoff

RESOURCES

Larry Beres, Executive Director
Brian Rowbottom, Director, Programs and Projects
Deborah Eddy, Director, Financial Services, Property and Planning/Secretary

REGRETS

Rob Fleming
Russ Irvine
Jackie Ngai
Darwin Robinson
Christa Williams

CALL TO ORDER

The meeting was called to order at 8:35 a.m.

APPROVAL OF AGENDA

The agenda was approved with the addition of one item.

VERIFICATION OF MINUTES

<p>It was moved, seconded that the minutes of the PCC regular meeting held March 25, 2003 be adopted.</p> <p style="text-align:right"><i>CARRIED.</i></p>
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COMMITTEE RECOMMENDATIONS

Directors reviewed the proposed composition of the PCC Board Committees. In answer to a director's question regarding the life cycle of the Planning Task Force Committee, it was indicated the task force will be dissolved upon resolution of the Board as outlined in the terms of reference.

It was moved and seconded that PCC Board Committee appointments for 2003-04 be approved as follows:

Executive Committee

Bill Wellburn, Chair
Gord Leighton, Vice-Chair
Beth Campbell
Rob Hunter

Finance/Audit Committee

Rob Hunter, Chair
Rob Fleming
Christa Williams
Russ Irvine

Governance Committee

Beth Campbell, Chair
Russ Irvine
Jackie Ngai

Planning Task Force

Gord Leighton, Chair
Barbara Brink
Jane Durante
Chris Fairbank
Pam Madoff

CARRIED

FINANCIAL REPORT

Larry Beres reported on the P.C.C.'s unaudited operating results for the period ended March 31, 2003 and indicated that there would likely be changes as a result of the audit. He said that the audit committee will be discussing accounting procedures for the two major capital projects that weren't completed by year end.

GREENWAYS INITIATIVE

The Chair introduced the agenda item and indicated the information was primarily for orientation rather than action and that the majority of the current state analysis work will be forwarded to the appropriate committees.

Larry Beres provided an historical overview of the Greenways Initiative up to its current state. He indicated that the previous Commission approved an appropriation of \$250,000 for the 2003 Greenways Partnership Fund and that we had received a limited number of applications which will be reviewed by the Greenways Advisory Committee and recommendations forwarded to Commission for consideration.

The Executive Director answered a number of questions relating to distribution of funds, OIC approvals, CRD and CID boundaries, completion of the Greenways system and staff time.

Directors discussed the Greenways Initiative and how it relates to the Premier's vision for the Provincial Capital Commission.

The general consensus was that the Greenways Program is a worthwhile initiative and that the PCC should remain an advocate but questions were raised as to whether it would be more appropriate for another agency to assume the responsibility for the funding given the PCC's new vision. It was indicated that several municipalities and the CRD already fund greenways and that the Greenways system was 60 – 80% complete.

Since the Greenways system is largely in place, directors discussed whether there should be a transitional phasing out of the partnership program in order for the PCC to meet its current mandate.

It was moved and seconded that Commission resolution of December 17, 2002 appropriating \$250,000 to the Greenways Partnership Fund be rescinded and that appropriations of \$125,000 from the 2002-2003 budget and \$62,500 from the 2003-2004 budget be appropriated for utilization in the greenways partnership program.

And further,

That Commission continue to be an advocate for the Greenways initiative and that staff be directed to enter into discussions with an appropriate agency regarding divestiture of its financial support of the partnership program.

CARRIED

The Chair indicated that he will be attending the next meeting of the Greenways Advisory Committee and will report to them on Commission's new direction.

ST. ANN'S ACADEMY – CURRENT STATE ANALYSIS

Brian Rowbottom reviewed the current state analysis material provided and answered questions with respect to BCBC's lease, auditorium improvements, partnerships, revenues and expenses and attendance figures.

It was moved and seconded that the St. Ann's Academy – Current State Analysis be referred to the Finance and Audit Committee for review and that recommendations be forwarded to Commission for consideration.

CARRIED

Pam Madoff gave a brief overview of the \$5 million endowment for the new B.C. Heritage Legacy Fund.

After a brief discussion, Agenda Item 7 – CP Terminal Building – Current State Analysis was moved to the In-Camera meeting agenda.

PLANNING TASK FORCE REPORT

Gord Leighton via telephone conferencing reported on the telephone conference call of April 17 concerning PCC Stakeholders. A spreadsheet was circulated that prioritized and categorized stakeholders into 3 groups – key, unique and other. He indicated that another conference call will be scheduled for two weeks.

In answer to a question regarding a study of “expectations” from stakeholders, Mr. Leighton said that the study will be deferred until more information is gathered.

ST. ANN'S ALLEE LIGHTS

Brian Rowbottom reported on BCBC's renewed request to install standard lights along the centre driveway at St. Ann's Academy for the evening safety of Ministry staff and guests. He indicated that the “Christmas” type lights that hung in the trees deteriorated to such a point that BCBC stopped maintaining them and as a cost saving measure refused to replace them. The previous Commission deferred the BCBC requests to install standard lights hoping to find a way of retaining the Christmas lights. No economical alternative source was found. The remaining lights were removed in the fall of 2002 and temporary spotlights were hung in the trees which proved to be ineffective.

It was moved and seconded that staff be authorized to work with BCBC to reach a mutually acceptable plan for replacing the existing “Christmas” lights along the centre driveway of St. Ann's Academy with Standard Lights consistent with BC Hydro's power smart program and that heritage aspects be incorporated into the lamps and further that the design architect be notified that the PCC is proceeding with Heritage Standard Lights.

CARRIED

It was also suggested that a power source be built into the standard lamps to accommodate the installation of “Christmas” twinkle lights or outdoor functions.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

The following item was received and filed:

- Letter from The Victoria Regent Hotel dated March 20, 2003 re: Reeson Park;

- Letter to The Victoria Regent Hotel dated April 1, 2003 re: Reeson Park;
- News Release dated March 24, 2003 re: Endowment Fund to Boost Heritage Conservation;
- Letter from the Auditor General dated April 10, 2003 re: the new Auditor General Act.

OTHER BUSINESS

Greater Victoria Harbour Authority

Bill Wellburn reported on his meeting of April 16 with representatives of the Greater Victoria Harbour Authority. He indicated that the GVHA has been invited to speak to the board in June or July and a joint tour of the harbour will be arranged.

Heritage Society of British Columbia

Staff were directed to report on the status of membership with the Heritage Society of British Columbia.

With no further business, the meeting was declared concluded at 10:40 p.m.

Board Chair

Secretary