



**Provincial Capital Commission  
Board of Directors Meeting Minutes  
September 18, 2007**

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**DIRECTORS PRESENT**

Bill Wellburn, **Chair**  
Beth Campbell, **Vice-Chair**  
Basil Boulton  
Allan Cassidy @ 9:15  
Bob Gillespie  
Chris Fairbank  
Wayne Hunter  
Bill Oppen  
Pam Madoff  
Geoff Young

**RESOURCES**

Ray Parks, CEO  
Rick Crosby, CFO  
Dennis Johnston, Director Outreach  
Sean Nacey, Policy Analyst/Secretary

**GUESTS**

Mohan Jawl (Belleville Task Force)  
Starr McMichael (Belleville Task Force)

**EXCUSED**

Jane Durante  
Barbara Brink  
Rob Hunter  
Matt Vickers

**CALL TO ORDER**

The meeting was called to order at 9:05 am.

**BELLEVILLE TASK FORCE PRESENTATION**

Mohan Jawl and Starr McMichael: spoke to the “Vision for Belleville” report released by the Task Force on August 13, 2007. It was noted that the Belleville Terminal vision provides for a new terminal, a revitalized CPR Steamship Terminal building, and space for retail and attractions anchored by a landmark waterfront hotel. It was stated that a major pedestrian walkway would span the entire property and link it to the inner harbour causeway.

**APPROVAL OF AGENDA**

The agenda was approved without change or additions.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

**It was moved and seconded** that the Minutes of the PCC regular meeting held June 19, 2007 be adopted.

***CARRIED***

## REVIEW OF COMMITTEE OUTPUTS AND PREVIOUS DECISIONS

The Board Outputs and Decisions Summary were reviewed.

## CHIEF EXECUTIVE OFFICER REPORT

### Outreach Activities

The CEO updated the Board on a number of outreach activities the PCC is currently involved in including: first nations initiatives, TV vignettes, student travel subsidies, PCC newsletter, Outreach trip to Prince Rupert and participation at the Canadian Capital Cities Conference.

### Property and Leasing Issues

#### *812 Wharf Street*

The CEO reported that seismic repairs and structural upgrades to the Clock Tower will be initiated in October and will be coordinated with planned renovations by Milestones restaurant. It was noted that the PCC scope of work will be funded within the capital budget.

#### *Crystal Garden Retail Space*

The CEO reported that the north end retail space has been leased for a planned “boutique” pharmacy and that efforts to secure a tenant for the south end retail space continue.

### Operational Issues

The CEO noted that the 2007 strategic planning session has been scheduled for October 16.

## CHIEF FINANCIAL OFFICER REPORT

### Greenways Program Update

The CFO reported that the PCC has a restriction against retained earnings of \$95,000 committed for the South Coast Trail Greenways Project, approved by OIC in 2001.

It was noted that in November 2006, the Board approved a request for extension of funding to March 31, 2008 to allow for project completion.

On August 30, 2007, the PCC received a request from the Township of Esquimalt for an extension of funding beyond March 31, 2008 to allow the completion of environmental assessments on federal property,

**It was moved and seconded** to extend the funding commitment of \$95,000 for the South Coast Trail Greenways Project to March 31, 2009.

***CARRIED***

## COMMITTEE REPORTS

No recommendations were brought forward.

## CONCLUSION

With no further business, the meeting was declared concluded at 9:50 am.

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Board Chair

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Secretary